



Canadian Fossil Discovery Centre

"The Canadian Fossil Discovery Centre is dedicated to excellence in fossil preservation, research and learning experiences."

Notice of Meeting

To: CFDC Board of Directors
From: Kevin L. Campbell, President
Subject: Board of Directors Meeting
Date: Thursday, September 14, 2017 – 7:00 pm
Place: CFDC Main Office

Minutes

1. Conflicts of Interest
2. Consent Agenda
 - a. Minutes of the August 17 2017 Board Meeting
 - b. President's Report – no report
 - c. Bookkeeper Report – no report
 - d. Personnel Committee – no report
 - e. Membership Committee – no report
 - f. Nominating Committee – no report
 - g. Volunteer Committee – no report
 - h. Endowment Fund Committee – no report

MOTION:
THAT the consent agenda items be adopted.
3. Approval of Regular Agenda
MOTION:
THAT the regular agenda be approved.
4. Business arising from the minutes
5. Action item list
6. Establishment of a Building Steering Committee
MOTION:
THAT the CFDC Board Establish a Building Steering Committee.
7. Reports
 - a. Executive Director (August 2017; distributed)
 - i. Announcements

- ii. Correspondence
 - iii. Prospective sale of CFDC property
 - b. Treasurer/Finance Committee
 - i. Comparative Balance Sheet (August 2017; distributed)
 - ii. Comparative Income Statement (August 2017; distributed)
 - c. Field and Collections Manager (August 2017 distributed)
 - d. Betsy Nicholls Award Committee update
8. Committee of the Whole
9. New Business
10. Future Agenda Items
11. Adjournment

Present:

Regrets: Gloria Thom

Absent:

**Future meetings:
Board of Directors
October 12, 2017**