



Canadian Fossil Discovery Centre

"The Canadian Fossil Discovery Centre is dedicated to excellence in fossil preservation, research and learning experiences."

Draft Minutes of the CFDC Board of Directors Meeting

DATE: May 8, 2017
TIME: 7:01 pm
LOCATION: CFDC meeting room

PRESENT: Peter Cantelon (Executive Director), Chris Leach (vice-president), Joel Enns (Treasurer), Kevin Campbell (President), Gloria Thom, Vassan Aruljothi, Art Petkau,
ABSENT: Gerry Peters
REGRETS: Michelle Charriere, Derek Wiebe, Sean Bugden

After determining that quorum was established, the meeting was called to order at 7:01 pm by meeting President Kevin Campbell. Acting-secretary Vassan Aruljothi will be. Peter Cantelon will take minutes.

1. No conflicts of interest were presented.
2. **Approval of Consent Agenda -**
 - a. Treasurer's Report - no report
 - b. Membership Committee - Committee did not meet. No report
 - c. Technology Committee - Committee did not meet. No report
 - d. Volunteer Committee - Committee did not meet. No report
 - e. Endowment Fund Committee - Committee did not meet. No report
 - f. Governance Committee - Committee did not meet. No report

Motion: Move that the consent agenda be adopted as ammended.
Moved by: Joel Enns
Seconded by: Art Petkau
Discussion: None
Motion carried. Carried

3. **Approval of the Regular Agenda -**

Motion: Move that the regular agenda be adopted
Moved by: Chris Leach
Seconded by: Gloria Thom
Discussion: None
Motion carried.

4. **Business Arising from the Minutes – None**

5. **Action Item List -** Items reviewed.

6. **Announcements**
 - a. Welcome to new board members
 - b. Board orientation – Gloria will email board orientation contact

7. **AGM Recap –** a verbal report was provided

8. **Committee Assignments –** Peter will send out terms of references for all committees to the board

9. **Reports -**

- a) **Executive Director –**
 - Announcements: Manitoba Day; Gala Funds; Square POS
 - Correspondence

- Update on Summer Staffing
- Gala Update

- b) **President** - No report presented.

- c) **Finance Committee** - Verbal report provided by the Treasurer.

- d) **Personnel** –

- e) **Governance Committee** –
- update on by-laws and future plans

- f) **Bookkeeper’s Report** – verbal report was provided

- g) **Field and Collections Manager** – Received. Well done.

10. Committee of the Whole – N/A

11. New Business – Terms of Reference for Finance and Sustainability fund; By-laws and Strategic Plan

12. Future Agenda Items – None

13. Adjournment – At 9:33 pm

Moved by: Gloria Thom

Seconded by: Art Petkau

Meeting adjourned at pm

Next meeting scheduled for June 8, 2017 @ 7:00pm in CFDC meeting room.

Approved by:

Vassan Aruljothi, Acting-Secretary

Date

Kevin Campbell, President

Date