

# SUMMER EMPLOYMENT



The Canadian Fossil Discovery Centre (CFDC) is home to the largest collection of marine reptile fossils in Canada including the largest mosasaur Bruce. The fossils date back to the Late Cretaceous Period, ~80 million years ago. We're looking for students with lots of enthusiasm, who have an interest in fossils and rocks and enjoy working with the public, to assist us in the upcoming field season. All positions will require a criminal record check and child abuse registry check prior. Applicants must be under 30 years of age, a full-time post-secondary student, and a Canadian citizen.

The following positions available for 2020 are:

## **Field Technician**

Start Date: May 11<sup>th</sup>, 2020  
End Date: August 31<sup>st</sup>, 2020  
Hours: 35/week  
Wage: \$13.00/hour

### **Tasks:**

- Prepare and conduct educational tours within museum and at fossil dig sites
- Assist with public fossil excavations
- Successful excavation of marine fossils
- Help maintain museum gallery
- Assist with or develop new exhibits
- Catalogue fossil specimens
- Assist with museum research projects
- Promotion of CFDC at special events
- Assist in organization of special events
- Maintain blog entries and prepare end of season reports
- Assist with Gift Shop

### **Requirements:**

- Full-time students returning as a full-time student
- First aid and CPR certificates
- Valid driver's license
- Submit to a Child Abuse Registry Check and Criminal Record Check
- Experience with the public and/or as an interpretive guide
- Recommended to have one or more of the following courses: biology, palaeontology, geology, geography, anthropology, or archaeology

## **Youth Program Coordinator**

Start Date: June 22<sup>nd</sup>, 2020  
End Date: August 31<sup>st</sup>, 2020  
Hours: 37.5/week  
Wage: \$13.00/hour

### **Tasks:**

- Organization and implementation of youth programming for ages 3-10
- Creation of activities
- Maintenance of activity room and program supplies
- Budget for program supplies/equipment according to available funds
- Promotion of CFDC at special events
- Promote youth programming (i.e. radio interviews)
- Create and distribute promotional materials for youth programming
- Organize all materials pertaining to youth programming for future reference
- Produce program reports at end of season

### **Requirements:**

- Full-time students returning as a full-time student
- First Aid and CPR Certificates
- Submit to a Child Abuse Registry Check and Criminal Record Check
- Recommended to be in the faculty of education
- Experience working with youth groups or with the organization of youth activities

**APPLICATION DEADLINE: March 15<sup>th</sup>, 2020**  
**INTERVIEWS HELD: March 16<sup>th</sup> – March 31<sup>st</sup> 2020**

*Please submit your C.V. or resume along with a cover letter to:*

Victoria Markstrom, Field and Collection Manager  
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