



Canadian Fossil Discovery Centre

"The Canadian Fossil Discovery Centre is dedicated to excellence in fossil preservation, research and learning experiences."

Draft Minutes of the CFDC Board of Directors Meeting

DATE: February 9, 2017
TIME: 7:10 pm
LOCATION: CFDC meeting room

PRESENT: Peter Cantelon (Executive Director), Ron Cram, Joel Enns (Treasurer), Shawn Bugden, Brian Fransen (Vice-President, Acting President), Ted Nelson (Secretary), Derek Wiebe, Kevin Campbell (President)

ABSENT:

REGRETS: Chris Leach

After determining that quorum was established, the meeting was called to order at 7:10 pm by meeting Vice President Brian Fransen. Peter Cantelon will take minutes.

1. No conflicts of interest were presented.

2. **Approval of Consent Agenda -**

- a. Minutes of the January 12, 2017 Board meeting – attached with agenda
- b. Treasurer's Report - no report
- c. Membership Committee - Committee did not meet. No report
- d. Science, Education and Technology Committee - Committee did not meet. No report
- e. Volunteer Committee - Committee did not meet. No report
- f. Endowment Fund Committee - Committee did not meet. No report
- g. Governance Committee - Committee did not meet. No report

Motion: Move that the consent agenda be adopted.

Moved by: Ted Nelson

Seconded by: Derek Wiebe

Discussion: None

Motion carried. Carried

3. **Approval of the Regular Agenda -**

Motion: Move that the regular agenda be adopted as revised and that the meeting adjourn no later than 9 pm

Moved by: Derek Wiebe

Seconded by: Joel Enns

Discussion: None

Motion carried.

4. **Business Arising from the Minutes – None**

Motion: Move that a new Technology Ctte be created and that the SET Ctte be suspended until such time as the board can create a new SE Ctte.

Moved by: Ted Nelson

Seconded by: Kevin Campbell

Discussion: None

Motion carried.

5. **Action Item List -** Items reviewed.

6. **Reports -**

1. **Executive Director -**

- A verbal report was presented.

- Correspondence: Travel Manitoba Vacation Guide

- 2. **President** - No report presented.
- 3. **Finance Committee** - Verbal report provided by the Treasurer. Ask bookkeeper about net income difference in gift shop.
- 4. **Personnel** -
- 5. **Bookkeeping Report** -
- 6. **Nominating Committee** -
- 7. **Administrator and Gift Shop Report** -
- 8. **Field and Collections Manager** -

7. Committee of the Whole -

Motion: Move to go into Committee of the Whole.
Moved by: Ted Nelson
Seconded by: Shawn Bugden
Discussion: None

Motion: Move to come out of Committee of the Whole.
Moved by: Derek Wiebe
Seconded by: Shawn Bugden
Discussion: None
 Motion carried.

8. Motion carried.

9. **New Business** - None

10. **Future Agenda Items** -

11. Adjournment -

Moved by: Shawn Bugden
Seconded by: Ted Nelson
 Meeting adjourned at 8:40 pm
 Next meeting scheduled for March 9, 2017 @ 7:00pm in CFDC meeting room.

Approved by:

 Ted Nelson, Secretary

 Date

 Brian Fransen, Vice President

 Date