

Draft minutes of the CFDC Board of Directors meeting

Date: December 12th 2019

Meeting started: 6:16 p.m.

Location: CFDC meeting room

Present: Joel Enns (Treasurer), Cheryl Link (CFDC staff representative) Chris Leach (President), Gerry Peters (Vice President), Dustin Boehr (Secretary), Karl Redding, Linda Sprung, Aaron Crossman

After determining that quorum was established, the meeting was called to order at 6:16 pm by President Chris Leach. Cheryl Link will take minutes.

1. No conflicts were declared

2. Approval of Consent Agenda -

Motion: Move that the Minutes of the November 14th Meeting be adopted as circulated.

Moved by: Gerry

Seconded by: Dustin

Discussion: None

Motion Carried

3. Approval of the Regular Agenda -

Motion: Move that the regular agenda be adopted

Moved by: Karl

Seconded by: Gerry

Discussion: None

Motion carried

4. Business Arising from the Minutes –

5. Action Item List –

6. Reports -

a) President

- Still working on appointments to the Board
- 30 applications were received for the ED position; this was shortlisted to 5 of which 3 were interviewed prior to this meeting. Two more will be interviewed tomorrow online.
- Prepared a detailed list of questions with scoring for interviews. We will evaluate the scores over the weekend. We should be able to make an offer by early January.
- We need to fill the Chairperson position for the Facilities committee. Tyler Schroeder and West Hildebrand have been contacted. Tyler agreed to co-chair and suggested Mike Duncan or maybe Rick Klippenstein.
- Spoke to Mike Banman about updating the Stantec Feasibility Study. He is ill and has not given us a price yet.
- Peter from Sputnik Architecture will meet with Cheryl and Victoria on Dec. 18th and wants to meet with the Facilities Committee in January.
- Was interviewed by radio and newspaper reporters prior to this meeting.

b) Executive Director – Administrative

Visitation on track to make 2019 the second best year ever

Interesting to note that November gift shop sales are slightly higher than 2018

Conducted an online tour of the Museum (using our steady-cam)

Hired Tony Klassen as new weekend Ambassador – started Dec. 7/8

Christmas discounts in the Gift Shop have begun

b) Finance Committee – Joel Enns

The draft 2020 Budget was circulated. Joel went through the proposed expenses. He noted that we still don't have confirmation from the City of Morden of their grant/contribution. He asked if we will be contributing to moving expenses if some from Ontario is hired.

Motion: Moved that the proposed 2020 budget be adopted.

Moved by: Joel

Seconded by: Linda

Discussion: None

Motion Carried

c) Committee reports

i) Betsy Nicholls Committee

ii) Endowment Fund Committee

iii) Executive Committee and terms of reference for executive director

iv) Facilities Committee

vi) Governance

vii) Membership Committee

viii) Nomination Committee

ix) Personnel Committee

x) Volunteer Committee

7. Committee of the Whole - none

8. New Business – none

9. Future Agenda Items – Membership, report from Executive Committee

10. Adjournment – At 7:49 pm

Motion to adjourn: Gerry

Motion Carried

11. Next meeting scheduled for January 9, 2020 @ 7:00pm in CFDC meeting room