

Draft minutes of the CFDC Board of Directors meeting

Date: November 14<sup>th</sup> 2019

Meeting started: 7:04

Location: CFDC meeting room

Present: Joel Enns (Treasurer), Victoria Markstrom (CFDC staff representative) Chris Leach (President), Gerry Peters, Linda Sprung, Dustin Boehr

Absent: Carl Redding, Aaron Crossman

Regrets: Michael D.

After determining that quorum was established, the meeting was called to order at 7:04 pm by meeting President Chris Leach. Victoria Markstrom will take minutes.

1. No conflicts were presented - None

2. Approval of Consent Agenda -

Motion: Move that the consent agenda be adopted as amended.

Moved by: Joel

Seconded by: Gerry

Discussion: None

Motion Carried

3. Approval of the Regular Agenda -

Motion: Move that the regular agenda be adopted

Moved by: Linda

Seconded by: Dustin

Discussion: None

Motion carried

4. Business Arising from the Minutes –

5. Action Item List –

6. Reports -

a) Executive Director –

Attendance in October is significantly less than last year,

Laptops are in from Enbridge and in the process of being set up

b) Finance Committee –

October decline in admission and gift shop revenue

Utilized line of credit

Projecting deficit for 2019

c) President

Michael Duncan resigned from board

Chris will follow up with City of Morden

Gerry will follow up with Wes Hildebrand

19 candidates have applied for ED position

Early December is projected to start interviews

d) Committee reports

- i) Betsy Nicholls Committee – Dr. Mike Caldwell accepted award
- ii) Endowment Fund Committee
- iii) Executive Committee and terms of reference for executive director – Under president report
- iv) Facilities Committees
- v) Finance Committee
- vi) Governance
- vii) Membership Committee
- viii) Nomination Committee
- ix) Personnel Committee
- x) Volunteer Committee

7. Committee of the Whole

8. New Business –

9. Future Agenda Items – Membership, report from executive committee, draft budget

10. Adjournment – At 7:49 pm

Motion adjourned: Joel

Motion Carried

Next meeting scheduled for December 12<sup>th</sup>, 2019 @ 6:15pm in CFDC meeting room