



Canadian Fossil Discovery Centre

"The Canadian Fossil Discovery Centre is dedicated to excellence in fossil preservation, research and learning experiences."

Notice of Meeting

To: CFDC Board of Directors
From: Chris Leach, Chair
Subject: Board of Directors Meeting
Date: Thursday, February 11, 2021 – 7:00 pm
Place: Virtual meeting
Present: Chris Leach (Chair), Gerry Peters (Vice-Chair), Aaron Crossman (Secretary), Joel Enns (Treasurer), Dustin Boehr, Monica Rodriguez, Linda Sprung, Adolfo Cuetara Yanez (Executive Director), and Kristin Brink as a guest.
Regrets: Kevin Campbell

MINUTES

Meeting called to order by chair at 7:10pm

1. Conflicts of Interest –
Monica about point 6.c.
2. Consent Agenda

Just a correction about the date, minutes to approve were taken in January 14, 2021.

Minutes from last minutes were distributed,

Motion to approve January 14, 2021 minutes with that amendment.

Gerry; Linda CARRIED

3. Approval of Regular Agenda
Motion to approve the regular agenda
Aaron, Gerry; CARRIED

4. Business arising from the minutes
 - a. Review of /terms of Reference for Committees: Chris will provide a copy of the terms of reference to Linda, to review them. Adolfo will send them. Kirstin agrees on terms of reference.
 - b. Conflict of Interest Policy (previously attached)
 - c. CFDC Priority Options Paper. (previously attached)

- d. CFDC 50th Anniversary in 2021 ideas. Kevin and Kirstin initiated a promotional idea in collaboration with the Angel Stone Brewery to commemorate the 50th Anniversary. Linda suggesting doing something local. Adolfo will contact Corn and Apple Festival Committee and City of Morden in this regards. Some advertising in Morden.
 - e. Update on New Truck Painting Wrapping
 - f. Endowment Fund Recommendation (not yet)
5. Action item list – attached.
6. Reports
- a. Executive Director (January 2021; Adolfo) – presented.
 - i. Announcements
 - ii. Correspondence
 - b. Treasurer/Finance Committee – presented by Adolfo
 - i. Bookkeeper Report (January 2021; distributed)
 - ii. Comparative Balance Sheet (January 2021; distributed)
 - iii. Comparative Income Statement (January 2021; distributed)
 - iv. 2021 Budget – Review as required

***Motion to approve the Treasurer/Financial report.
Joel, Gerry; CARRIED***

- c. President's Report - presented
 - i. AGM Notice Schedule(distributed)
 - ii. ED Salary performance review. Monica Rodriguez expressing conflict of interest and excusing herself in this regard. Report distributed.

Motion to approve ED salary review.
Chris, Joel, carried. Absent to vote...

- d. Committee Reports:
 - iii. Betsy Nicholls Committee – not active at this time.
 - iv. Endowment Fund Committee – (ED, Kevin and Dustin with Kirstin as an Advisor). This committee is in charge of identifying needs for education and research.
 - v. Executive Committee (EC) – active as required.
 - vi. Facilities Committee – (Adolfo) – active, terms of reference to be drafted by ED and Chris (Adolfo is chair).
 - vii. Finance Committee – active (Adolfo and Joel)
 - viii. Governance Committee (Strategic Plan 2019-2021) – active as required, Chris plus two additional members. Draft Policy on Hunting on CFDC Property. The policy will be draft by this committee.
 - ix. Membership Committee – active, (Gerry and Linda)
 - x. Nominating Committee – active, (Gerry and Dustin). Notice of Nominations

- xi. Science, Education, and Technology (SET) Committee– needed, draft terms of reference have been circulated for review and approval. (Kirstin, ED and others).
- xii. Personnel Committee – active, (Chair and Vice-Chair)
- xiii. Volunteer Committee – not a priority at this time.

7. Committee of the Whole

8. New Business

9. Future Agenda Items

10. Adjournment – 8:16 pm
MOTION to adjourn - Joel

Present:

Regrets:

Absent:

Future meetings/events:

Board of Directors – March 11, 2021