



Canadian Fossil Discovery Centre

MINUTES Board Meeting June 10, 2021

To: CFDC Board of Directors
From: Allison Halstead, Acting President
Subject: Special Board of Directors Meeting
Date: Thursday, June 10, 2021 – 8:00 pm
Place: Virtual meeting
Present: Gerry Peters, Allison Halstead, Henry Penner, Aaron Crossman, Kevin Campbell, Monica Rodriguez, Linda Sprung, Kirstin Brink, Trevor Frost and Adolfo Cuetara (Executive Director),
Regrets: Trevor Frost and Dustin Boehr
MINUTES

Meeting called to order by the Acting Chair at 8.05 pm.

1.-Conflict of Interest: None

2.- Consent Agenda

2.1 Minutes of the May 13th Board of Directors' Meeting

Motion to approve the minutes: Gerry, Henry: carried.

2.2 President's Report

2.3 Committee Reports

3.- Approval of the Regular Agenda

Motion to approve the Regular Agenda: Linda, Gerry: carried.

4. Business arising from the minutes

4.1 Committee Terms of Reference: Membership Committee

Document has been distributed. It is a revision of the former Terms of Reference.

It is proposed to add: "Revised June 2021" at the end of the document.

Motion to approve the Terms of Reference Membership Committee with that amendment: Linda, Henry: carried

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4.2 Board member agreement form:

Distributed. Just a reminder to sign the document.

4.3 Signature Museum Board Workshops, June 1 & 3 2021

It is discussed to meet quarterly instead of monthly. By-laws should be modified accordingly. Motion to authorize the Governance Committee to change the By-laws regarding to Board of Directors' and Committees' meeting frequency: Kevin, Henry: carried.

5. Action item list

5.1 Policy of use of CFDC Land

Discussion took place. Governance Committee will review this policy.

6. Committee Assignments

Motion to amend the Membership Committee to add Gerry Peters and Aaron Crossman to be part of the Committee

Peter Cantelon is volunteering for the Nominating Committee.

Adolfo Cuetara is volunteering for the Nominating Committee.

Kevin, Gerry: carried.

7. Reports

7.1 Executive Director's Report 2021

7.1.1 Announcements: none

7.1.2 Correspondence: none

7.2 Finance Committee May 2021

7.2.1 Bookkeeper's report May 2021

7.2.2 Comparative Balance Sheet May 2021

7.2.3 Comparative Income Statement May 2021

Motion to approve the financial report

Henry, Gerry: carried.

8. Committee Assignments already discussed

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9. New Business

There is organization chart that is part of the By-laws on the website. That chart should be removed.

10. Future Agenda Items

By-law change

Strategic Pplan

11. Adjournment

Gerry to adjourned 11.03 pm.

Future meeting/events:

Board of Directors- August 12, 2021

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