



Canadian Fossil Discovery Centre

To: CFDC Board of Directors
From: Allison Halstead, Acting President
Subject: Board of Directors Meeting
Date: Thursday, May 13, 2021 – 8:00 pm
Place: Virtual meeting

To: CFDC Board of Directors
From: Allison Halstead, Acting Chair
Subject: Special Board of Directors Meeting
Date: Thursday, May 13, 2021 – 8:03 pm
Place: Virtual meeting

Present: Gerry Peters, Allison Halstead, Henry Penner, Aaron Crossman, Kevin Campbell, Monica Rodriguez, Linda Sprung, Kirstin Brink, Trevor Frost, and Adolfo Cuetara (Executive Director),

Regrets: Dustin Boehr

Minutes

1. Conflicts of Interest. None.

2. Consent Agenda:

Minutes from April 8th and May 3rd were distributed.

Just an amendment: special meeting took place on May 3rd.

**Motion to approve April 8th minutes and May 3rd with that amendment.
Henry; Gerry, CARRIED.**

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3. Approval of Regular Agenda

MOTION to approve the regular agenda

Kevin; Gerry, CARRIED

- a. President's Report – no report
- b. Membership Committee – no report
- c. Nominating Committee – no report
- d. Governance Committee – no report
- e. Personnel Committee – no report
- f. Treasurer/Finance Committee – no report
- g. Volunteer Committee – no report
- h. Science and Education Committee – no report

4. Business arising from the minutes: None

5. Action item list

Document will be updated for the next session.

6. Announcements

Just with the new restrictions, we are closed since Saturday.

- a. Welcome to new board members and officers.
- b. Board orientation and legal responsibilities

Winnipeg Signature Museum requirements: board members to do the training. 80% of the board will have to do.

Museum Ethics: read section D. Legal responsibilities. Section C.

- c. CFDC board member agreement form: for all of Directors to read, sign and send back for the record.

7. Committee assignments/nominations/elections

- Finance committee: Linda Sprung, Henry Penner, and Adolfo Cuetara
- Governance Committee – Kevin Campbell, Gerry Peters, Trevor Frost, TBD
- Personnel Committee – Gerry Peters, Linda Sprung, Trevor Frost, Adolfo Cuetara,
- Nominating Committee – Gerry Peters, Henry Penner
- Membership Committee – Linda Sprung, TBD

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- Volunteer Committee – TBD
- Marketing and Events Coordinator TBD
- Science and Education Committee and Endowment Fund –Adolfo Cuetara, Kevin Campbell, Trevor Frost, and Kirstin Brink
- Facilities Committee- Adolfo Cuetara, Kirstin Brink, TBD
- Betsy Nicholls Committee -- Kirstin Brink, Kevin Campbell.

8. Reports

- a. Executive Director (April 2021)
 - i. Announcements
 - ii. Correspondence
- b. Bookkeeper report (April 2021)

**Motion to approve the report.
Henry; Kevin, CARRIED.**

9. New Business

10. Future Agenda Items

Review/Update membership policy.

Hunting on CFDC property: next month.

11. Adjournment: 10.37 pm

Motion to adjourn, Gerry moved:

Present:

Regrets:

Absent:

Future meetings:

Board of Directors

June 10, 2021

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