

To: CFDC Board of Directors
From: Allison Halstead, Acting President
Subject: Special Board of Directors Meeting
Date: Thursday, April 14, 2022 – 7:00 pm
Place: Virtual meeting

Present: Allison Halstead, Aaron Crossman, Kevin Campbell, Monica Rodriguez, Dustin Boehr, Henry Penner, Kirstin Brink, Linda Sprung, and Adolfo Cuetara (Executive Director).

MINUTES

Meeting called to order by the Acting Chair at 7.05 pm.

1. Conflicts of Interest: None

2. Consent Agenda:

Motion to approve the consent agenda: Kevin, Linda; carried.

2.1 President's Report: no report

2.2 Committee Reports – Membership: no report

3. Minutes of the February 10th 2022 Board of Directors Meeting:

Minutes were circulated.

Motion to approve the minutes: Henry, Kristin; carried.

4. Approval of the Regular Agenda:

Allison is proposing to add a point as: "*Correspondence*" under point 6 and number following matters accordingly.

Kevin is proposing to add "in camera discussion" point before New Business, as point 8.

Motion for the agenda to be moved, as amended, Alison, Henry; carried.

5. Business arising from the minutes:

5.1. Committee Assignments:

5.1.1. Nominating Committee: slate of names for the 2022 AGM

Document was circulated by Henry.

Motion from the committee: all in favour, carried.

5.1.2. SET Committee: Strategic Plan: Circulated the document and give feedback for the next week.

5.1.2.1. Terms of Reference for Heritage Funds: Document was circulated.

Motion to approve the Terms of Reference for Heritage Funds: Kevin, Linda: carried.

5.1.2.2. Technology issues: Re query from Ted Nelson

6. Correspondence:

Trevor has sent an email presenting his resignation with effects immediately.

7. REPORTS

7.1. Governance Committee: Strategic Plan: already discussed.

7.2. Executive Director – February/March 2021-2022

7.3. Finance Committee – February/March 2021-2022

7.3.1. Bookkeeper report – February/March 2021-2022

7.3.2. Comparative Balance Sheet and Income Statement-- February/March 2021-2022

Motion to approve the Financial Report, Henry, Linda; carried.

8. In Camera

8.1 Motion to go in Camera : Henry, Aaron; carried.

8.2 Motion to go out of in Camera, Kevin, Dustin: Carried

8.3 Motion to nominate Ted Nelson as life-time member, Kevin, Kirstin: carried

9. New Business

None.

10. Future Agenda Items:

10.1 Strategic plan.

11. Adjournment

Henry to adjourn at 9.42pm.

Next meeting: AGM April 28th 2022 @ 7.00 pm

Board Meeting April 28th after AGM meeting