

To: CFDC Board of Directors

From: Monica Rodriguez

Subject: Board of Directors Meeting

Date: Thursday, January 12th, 2022 – 7:00 pm

Place: Virtual/ In person meeting at CFDC

Present: Allison Halstead (President), Aaron Crossman, Vaughan Owens, Monica Rodriguez (Acting Secretary), Henry Penner (Treasurer), Kirstin Brink, and Adolfo Cuetara (Executive Director)

Regrets: n/a



MINUTES

Meeting called to order by the Chair at 7:05 pm.

- 1. Conflicts of Interest:** None
- 2. Review of Board Minutes:**
 - 2.1. December 8th, 2022**
 - 2.2. December 29th, 2022**

Minutes were circulated.

Motion to approve the minutes as presented: moved by Henry Penner, seconded by Aaron Crossman; carried.

3. Approval of the Agenda:

Motion to approve the agenda: moved by Monica Rodriguez, seconded by Henry Penner; carried.

4. Business arising from the minutes

- 4.1. Harassment Policy draft**
- 4.2. Statement of Indigenous Lands and People draft:** draft is provided
- 4.3. New Facility Feasibility and Building Plans**
- 4.4. Gala Dinner Plans:** the theme of the Gala for this year will be the 50th Anniversary of CFDC

Mike Caldwell to be contacted. Letters to be sent to businesses. Wine and Chocolate to be planned.

Motion to dedicate 95% funds from the Gala 2023 to the new facility, and 5% to Endowment Fund, moved by Henry Penner, seconded by Aaron Crossman; carried.

5. Reports:

5.1. Executive Director – December 2022

5.2. Finance Committee – December 2022

**5.3. Bookkeeper report - Comparative Balance Sheet, Comparative Income Statement
December 2022**

6. Committee assignments: Nominations Committee; Fundraising Committee: list of businesses, foundations, individuals to approach; Gala dinner: letter to businesses re-sponsoring tables, donations.

7. New Business:

7.1. Winterfest on February 4th: CFDC to participate in the event.

7.2. Canadian Heritage-Canada Cultural Spaces Fund application:

Document has been circulated.

Motion to approve the application for funding to Canadian Heritage – Canada Cultural Spaces Fund for the “3D Digitalization, Reconstruction and Printing of Specimens” project, where the Canadian Fossil Discovery Centre is requesting \$67,595, and where Adolfo Cuetara is the signing authority, moved by Henry Penner, seconded by Kirstin Brink, all in favour; carried.

8. Future Agenda Items: Fundraising Committee, Nominations Committee

9. Adjournment.

Henry to adjourn at 8:50 pm.