

To: CFDC Board of Directors
From: Tyler Schroeder, Secretary
Subject: Board of Directors Meeting

Date: Thursday, November 10th, 2022 – 7:00 pm

Place: Virtual/ In person meeting at CFDC

Present: Allison Halstead (President), Aaron Crossman, Vaughan Owens, Henry Penner (Treasurer), Kirstin Brink, Tyler Schroeder (Secretary) and Adolfo Cuetara (Executive Director)

Regrets: Monica Rodriguez

MINUTES

Meeting called to order by the Chair at 7:10 pm.

1. **Conflicts of Interest:** None
2. **Review of Board Minutes:**
 - 2.1. **Sept. 8, 2022**
Minutes were circulated,
Motion to approve the minutes: Henry, Aaron; carried.
 - 2.2. **Special Meeting Sept. 28, 2022**
Minutes were circulated,
Motion to approve the minutes as revised: Tyler, Aaron; carried.
3. **Approval of the Agenda:**
A meeting agenda was not provided in advance.
4. **Business arising from the minutes:**
 - 4.1. **Harassment Policy:** Tabled for next meeting.
 - 4.2. **Statement of Indigenous Lands and People:** Tabled for next meeting.
 - 4.3. **Fundraising Committee:** Tabled for next meeting. Date for the Gala is Saturday, April 15th 2023. Dr. Caldwell was contacted and has confirmed his assistance. Henry to be part of the Committee, Tyler to help out as well.
 - 4.4. **New Facility:** Business Plan & Feasibility Study recently received and will be reviewed at a special board meeting on Dec. 8th. A related \$4.2 million grant application has been submitted to the Province of Manitoba under the Arts, Culture and Sport in Community Large Capital Program.
 - 4.5. **Mitacs:** Work in progress.

5. Reports:

5.1. Executive Director - September / October 2022: Provided verbally.

5.2. Science & Education Committee: n/a

5.3. Finance Committee - September / October 2022: Finance committee to provide the Board with a recommendation at the January board meeting on the future use of the organizations reserve fund.

5.4. Bookkeeper report - Comparative Balance Sheet, Comparative Income Statement September / October 2022:

Motion to approve the Financial Report moved by Henry, Tyler; carried.

6. New Business:

6.1. Land Donation:

Motion to authorize the Canadian Fossil Discovery Centre to accept an Offer to Purchase at \$0 from Mr. David Lumgair for 20 acres of land on the NW ¼ of 20-3-6W near Thornhill, MB; Tyler, Henry; Carried.

Motion to authorize the Canadian Fossil Discovery Centre to spend an expected \$8,000 to \$10,000 in subdivision costs related to the donation of land from Mr. David Lumgair; Tyler, Henry; Carried.

7. Future Agenda Items: Fundraising Committee, 2023 Budget, New Museum.

8. Adjournment.

Henry to adjourn at 9:00 pm.

Future meetings: Board of Directors on December. 8th at 7.00 pm