



# Canadian Fossil Discovery Centre

## MINUTES

### Annual General Meeting

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**Date:** April 28th, 2022 7.00pm

**Place:** Virtual Meeting

**Attendees:**

**Directors:** Allison Halstead, Linda Sprung, Aaron Crossman, Henry Penner, Dustin Boehr, Kristin Brink, Monica Rodriguez.

**Executive Director:** Adolfo Cuetara

**Members:** Joseph Brown (joining at point 5), Ted Nelson, Gerry Peters, Adolfo Cuetara.

**1.- Call to order:**

The meeting was called to order at 7.05 pm by the acting President Allison Halstead.

**2.- Conflict of Interest:**

No conflict of interest was declared.

**3.- Welcome from the President and Introduction of the Board of Directors:**

Welcome everyone. Introduction to the Board of Directors: Allison Halstead is Chair, Aaron Crossman is Secretary, Linda Sprung is Treasurer. Henry Penner, Monica Rodriguez, Dustin Boehr, and Kirstin Brink.

**4.- Review and Approve Agenda:**

Allison to add the slate of candidates under the current point 10: Nominations Committee Report  
Monica to add a point 11.4 as amendment to the By-laws.

Motion to accept the agenda including those amendments.

Moved by Monica; seconded by Aaron; all in favour: CARRIED.

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# Canadian Fossil Discovery Centre

## **5.- Review and Approve of Minutes from 2021 Annual General Meeting: April 29<sup>th</sup> 2021**

Motion to approve Minutes of AGM 2021 as presented

Moved by Henry; seconded by Dustin: 9 votes in favour (Allison Halstead, Linda Sprung, Aaron Crossman, Henry Penner, Dustin Boehr, Kristin Brink, Monica Rodriguez, Gerry Peters, and Adolfo Cuetara) 1 vote against (Ted Nelson); CARRIED.

Joseph has joined the meeting at this point.

## **6.- 2021 Audited Financial statements**

Henry Penner presenting the report.

Motion to approve the 2021 Audited Financial Statement as printed in the Annual Report booklet.

Moved by Henry; seconded by Dustin; all in favour: CARRIED.

## **7.- Appointment of Auditor for year 2021 Auditor**

Motion to appoint the firm of Jim M. Smith Chartered Accountants as Auditor for the CFDC for 2021.

Moved by Henry; seconded by Aaron: all in favour; CARRIED.

## **8.- President's Report:**

President's report being presented.

## **9.- Executive Director's Report**

Executive Director's being presented.

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## 10.- Nominations Committee Report: Slate of candidates.

The following members have one year remaining on their term and will remain on the Board of Directors:

- Kirstin Brink
- Allison Halstead
- Henry Penner
- Dustin Boehr
- Aaron Crossman

As per section 5 of the CFDC by laws #1, the Nominating Committee recommends to the membership that the following slate of candidates be appointed for a two-year term on the CFDC Board of Directors:

Current board members whose two-year term is up and have agreed to stand for re-election:

- Monica Rodriguez

New members to the board who have agreed to stand for:

- Vaughan Owen
- Tyler Schroeder

Motion to approve the Nomination Committee Report presented by Henry Penner at this moment. Moved by Joe; seconded by Gerry: all in favour; CARRIED.

## 11. New Business

### 11.1. By-Laws amendment as follows:

*“Article XIII*

*Fiscal Year*

*13.01 The fiscal year of the Corporation shall commence on the first day of January and end on the last day of December in each year”.*

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Motion to amend the by-laws as noted presented by Monica.

Moved by Henry; seconded by Ted; all in favour: CARRIED

## Motions from the CFDC Membership:

**11.2.** - Move that the Canadian Fossil Discovery Centre in conjunction with the local indigenous community develop a Territorial or Land Acknowledgment statement no later than 3 months after the Annual General Meeting slated for April 28, 2022, to be read by the meeting Chair at the beginning of every Board of Directors and Members meetings and be recorded in the minutes of those meetings.

Moved by Ted; seconded by Gerry; all in favour: CARRIED

Joseph abstains from voting.

**11.3** - Move that the Canadian Fossil Discovery Centre develop in consultation with an outside 3rd party with expertise in the area and implement within 7 months of the CFDC 2022 Annual General Meeting to held on April 28, 2022 or extended to a later date of the actual AGM if the AGM is postponed, a Workplace Abuse, Harassment, Discrimination and Violence policy.

Moved by Ted; seconded by Gerry; all in favour: CARRIED

**11.4** - Move that the Canadian Fossil Discovery Centre generate a summary report of the attendance record of the CFDC Board of Directors to be included with each CFDC annual report.

Moved by Ted; seconded by Gerry; all in favour: CARRIED

## 12. Adjournment

Motion to adjourn the meeting

Henry Penner moved, adjourned at 8.57pm

Next Annual Meeting -- April 2023

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