

To: CFDC Board of Directors

From: Monica Rodriguez

Subject: Board of Directors Meeting

Date: Thursday, December 14th, 2022 – 7:03 pm

Place: Virtual/ In person meeting at CFDC

Present: Allison Halstead (President), Jeff Carson (Treasurer), Aaron Crossman , Monica Rodriguez (Acting Secretary), Kirstin Brink, Vaughan Owens, Adolfo Cuetara (Executive Director), and Angie Dueck (bookkeeper)

Regrets: Henry Penner and Bob McCulloch

MINUTES

1. Conflicts of Interest: none

2. Review of Board Minutes from October 12th, 2023

Kirstin noted that she did not attend to October 12th session.

MOTION: THAT the minutes to be approved as amended moved by Monica, seconded by Kirstin; all in favour, carried

3. Approval of the Agenda

Agenda was circulated. Monica noted that “Budget 2024” should be added to the agenda as point 4, point 5 should refer to October and November financial information.

MOTION: THAT the Agenda to be adopted as amended moved by Aaron, seconded by Jeff; all in favour, carried.

4. Budget 2024

Documents have been circulated and discussion is taking place.

Motion to approve budget 2024 as presented moved by Jeff, seconded by Aaron; all in favour, carried.

5. Reports

5.1. Executive Director – October/November 2023

5.2. Finance Committee – October/November 2023

**5.3. Bookkeeper report, Comparative Balance Sheet, & Comparative Income Statement
October/November 2023**

MOTION: To approve the Financial Reports moved by Jeff, seconded by Aaron, all in favour; carried.

6. Committee Assignments

7. New Business -- Nominations Committee:

Some candidates should be presented for the next Annual General Meeting

10. Future Agenda Items

11. Adjournment

Aaron to adjourn at 8.30 pm.