

To: CFDC Board of Directors

From: Aaron Crossman, President

Subject: Board of Directors Meeting

Date: Thursday, February 13th, 2024 – 7:00 pm

Place: Virtual/ In-person meeting at CFDC

Present: Aaron Crossman, Bob McCulloch, Monica Rodriguez, Kirstin Brink, Henry Penner, and Adolfo Cuetara (Executive Director). Attending as a guest, Melina Jobbins.



MINUTES

Meeting called to order by the Chair at 7.02 pm.

1. Conflicts of Interests:

None

2. Review of Board Minutes from November and December 2024:

Motion to approve the minutes: moved by Henry, seconded by Bob; all in favour, carried.

3. Approval of the agenda:

Motion to approve the agenda as presented: moved by Henry, seconded by Aaron; all in favour: carried.

4. Reports:

4.1. Executive Director's report: December 2024/January 2025

4.2. Finance Committee: December 2024/January 2025

4.3. Bookkeeper's report: comparative balance sheet & comparative Income statement.

Motion to approve the financial statements: moved by Henry, seconded by Aaron: all in favour; carried.

5. Committee Assignments: none

6. New business: Fundraising Committee, Nominations Committee

6.1. Use of Emergency Fund:

Motion to allow to use the emergency fund at Executive Director's discretion when considered necessary: moved by Henry, seconded by Aaron: all in favour, carried.

6.2. Appointment as Director:

Melina Jobbins has expressed interest in joining the Board of Directors as a member. She has submitted a bio for consideration.

Motion to appoint Melina Jobbins as member of the Board of Directors of the CFDC, moved by Henry, seconded by Kirstin; all in favour, carried.

7. Future Agenda Items:

7.1. Harassment Policy

7.2. Personnel Policy

7.3. Fundraising Policy

8. Adjournment

Henry to adjourn at 8.42 pm

Future meetings: Board of Directors April 10th, 2024.