

To: CFDC Board of Directors

From: Henry Penner, Vicechair

Subject: Board of Directors Meeting

Date: Thursday, June 23th, 2024 – 7:00 pm

Place: Virtual/ In-person meeting at CFDC

Present: Monica Rodriguez (acting Secretary), Kirstin Brink, Henry Penner, Melina Jobbins, and Adolfo Cuetara (Executive Director). Jennifer Smirl as a guest.



MINUTES

Meeting called to order by the Chair at 7.08 pm.

1. Conflicts of Interests:

None

2. Appointment of Jennifer Smirl as member of the Board of Directors

Jennifer has expressed her interest in joining the Board of Directors.

Motion to appoint Jennifer Smirl as Director for the CFDC board, moved by Monica, seconded by Henry, all in favour; carried.

Welcome Jennifer to the Board.

3. Nomination of New Officers within two weeks after AGM 2024

The following officers are proposed:

Chair: Henry Penner

Secretary and Treasurer: Kirstin Brink

Vicechair: Melina Jobbins

Motion to approve the election of the New Officers, moved by Henry, seconded by Monica, all in favour; carried.

4. Signing Authority:

After discussion, the following persons are proposed to have signing authority on behalf of CFDC:

Adolfo Cuetara Yanez and Henry Penner will continue to have signing authority.

Kristin Brink and Jenifer Smirl will have signing authority after this meeting.

Jeff Carson and Aaron Crossman will not have signing authority after this meeting.

Motion to approve this proposal: moved by Henry, seconded by Monica, all in favour; carried.

5. Future Agenda Items: Harassment Policy.

6. Adjournment

Henry to adjourn at 7.27 pm

Future meetings: Board of directors September 11th, 2025.